



**SCOTTISH BORDERS LICENSING BOARD**

**OPERATING PLAN**

**Licensing (Scotland) Act 2005, section 20(2)(b)(i)**

**Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

|  |     |
|--|-----|
| (a) Will alcohol be sold for consumption solely ON the premises?       | NO  |
| (b) Will alcohol be sold for consumption solely OFF the premises?      | NO  |
| (c) Will alcohol be sold for consumption both ON and OFF the premises? | YES |

\*delete as appropriate

**Question 2**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

| Day       | ON Consumption |                |
|-----------|----------------|----------------|
|           | Opening time   | Terminal hour  |
| Monday    | 11.00am        | 12.00 midnight |
| Tuesday   | 11.00am        | 12.00 midnight |
| Wednesday | 11.00am        | 12.00 midnight |
| Thursday  | 11.00am        | 1.00 am        |
| Friday    | 11.00am        | 1.00 am        |
| Saturday  | 11.00am        | 1.00 am        |
| Sunday    | 11.00am        | 12.00 midnight |

**Question 3****STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES**

| <b>Day</b> | <b>OFF Consumption</b> |                      |
|------------|------------------------|----------------------|
|            | <b>Opening time</b>    | <b>Terminal hour</b> |
| Monday     | 10.00am                | 10.00pm              |
| Tuesday    | 10.00am                | 10.00pm              |
| Wednesday  | 10.00am                | 10.00pm              |
| Thursday   | 10.00am                | 10.00pm              |
| Friday     | 10.00am                | 10.00pm              |
| Saturday   | 10.00am                | 10.00pm              |
| Sunday     | 10.00am                | 10.00pm              |

**Question 4****SEASONAL VARIATIONS**

|  |     |
|--|-----|
| <i>Does the applicant intend to operate according to seasonal demand</i> | YES |
|--|-----|

*\*If YES – provide details*

|  |
|--|
| Christmas Eve, Christmas Day, Boxing Day, New Year's Eve and New Year's Day until 1.00am or in line with Board Policy. |
|--|

**Question 5****PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL**

| <b>COLUMN 1</b><br><i>(a) Activity</i>                    | <b>COLUMN 2</b><br><i>Please confirm YES/NO</i> | <b>COLUMN 3</b><br><i>To be provided during core licensed hours – please confirm YES/NO</i> | <b>COLUMN 4</b><br><i>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</i> |
|---|---|---|--|
| <i>Accommodation</i>                                      | NO  | NO  | NO   |
| <i>Conference facilities</i>                              | YES   | YES   | YES  |
| <i>Restaurant facilities</i>                              | YES   | YES   | YES  |
| <i>Bar meals</i>  | NO  | NO  | NO   |
| <b>(b) Activity</b><br><i>Social functions including:</i> | <b><i>Please confirm YES/NO</i></b>             | <b><i>To be provided during core licensed hours – please confirm YES/NO</i></b>             | <b><i>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</i></b>             |
| <i>Receptions including weddings, funerals,</i>           | YES   | YES   | YES  |

|  |                                  |  |   |
|--|----------------------------------|--|---|
| <i>birthdays, retirements etc.</i>               |                                  |  |   |
| <i>Club or other group meetings etc</i>          | YES                              | YES  | YES   |
| <b>(c) Activity<br/>Entertainment including:</b> | <b>Please confirm<br/>YES/NO</b> | <b>To be provided during core licensed hours – please confirm YES/NO</b> | <b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b> |
| <i>Recorded music – see 5(g)</i>                 | YES                              | YES  | YES   |
| <i>Live performance – see 5(g)</i>               | YES                              | YES  | YES   |
| <i>Dance facilities</i>                          | YES                              | YES  | YES   |
| <i>Theatre</i>                                   | YES                              | YES  | YES   |
| <i>Films</i>                                     | YES                              | YES  | YES   |
| <i>Gaming</i>                                    | NO                               | NO   | NO  |
| <i>Indoor/outdoor sports</i>                     | YES                              | YES  | YES   |
| <i>Televised sport</i>                           | YES                              | YES  | YES   |
| <b>(d) Activity</b>                              | <b>Please confirm<br/>YES/NO</b> | <b>To be provided during core licensed hours – please confirm YES/NO</b> | <b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b> |
| <i>Outdoor drinking facilities</i>               | YES                              | YES  | YES   |
| <b>(e) Activity</b>                              | <b>Please confirm<br/>YES/NO</b> | <b>To be provided during core licensed hours – please confirm YES/NO</b> | <b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b> |
| <i>Adult entertainment</i>                       | NO                               | NO   | NO  |

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

Activities may commence prior to core hours but will not extend beyond other than with the benefit of an occasional extension. The premises are a café/bistro type business and will operate from around 8.00am daily with no sale of alcohol other than within core hours.

*(f) any other activities*

*If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.*

The premises will operate as café/bistro serving a variety of lunches, snacks and light refreshments. There may be occasions when functions will take place. Each occasion will be table service and alcohol will generally but not exclusively be sold to accompany food.

*(g) Late night premises opening after 1.00am*

|  |     |
|--|-----|
| <i>Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?</i> | N/A |
| <i>When fully occupied, are there likely to be more customers standing than seated?</i>                            | N/A |

*\*delete as appropriate*

**Question 6 (On-sales only)**

*CHILDREN AND YOUNG PERSONS*

|     |   |     |
|-----|---|-----|
| (a) | <i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i> | YES |
|-----|---|-----|

*\*delete as appropriate*

(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

**Children allowed access when accompanied by an adult for the purpose of partaking in light refreshment, dining or attending a private pre-arranged function.**

**Young Persons for the same purposes, but unaccompanied.**

**Note –**

**For the avoidance of doubt:**

**A responsible adult is a person considerably older who has the responsibility for the child when attending the premises and a pre-arranged function is when the premises or a specific room in the premises is given over to a previously arranged private function which is attended by invitation and not accessible to the general public.**

(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

Children 0-15 years.

Young persons 16 and 17 years.

(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

Until 10.00pm

(e) *Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry*

All public areas.

**Question 7**

*CAPACITY OF PREMISES*

*What is the proposed capacity of the premises to which this application relates?*

80

**Question 8**

*PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)*

*Personal details*

(a) Name

(b) Date of birth

(c) Contact address

(d) Telephone number and e-mail address

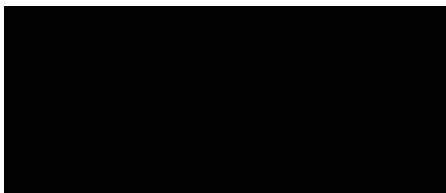
(e) Personal licence

| <i>Date of issue</i> | <i>Name of Licensing Board issuing</i> | <i>Reference number of personal licence</i> |
|----------------------|--|---|
|                      |  |   |

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity

The contents of this operating plan are true to the best of my knowledge and belief.



Signature:

Date: 13.04.2022

Capacity: APPLICANT (delete as appropriate)

Telephone number and email address of signatory:

**Please retain for your records**